Travelling to the University of Rijeka and Settling In
Visa Application Requirements

A foreign citizen is required to get a visa before entering the Republic of Croatia, in accordance with the visa system prescribed by the Croatian government.

You will not need a visa for travelling within the EU if you are a citizen of an EU country, Iceland, Liechtenstein, Norway or Switzerland.

Visas are normally issued by the diplomatic mission or the consular office of the Republic of Croatia. A visa cannot be used as a work permit.

— PROCEDURE
Foreign citizens who are subject to visa requirement are obligated to apply for a visa prior to their entry into the Republic of Croatia, at the authorized Croatian diplomatic mission/consular post.

If there is no Croatian diplomatic mission or consular post in the applicant's country, an application for a visa may be submitted to the nearest Croatian diplomatic mission/consular post. As a general rule, a foreign citizen shall submit a visa application personally. Foreign citizens need not submit the application personally, but they are required to present themselves when called upon by the diplomatic mission/consular post.

A visa application for a foreign citizen who is a minor or a foreign citizen deprived of his/her business capacity shall be submitted by his/her legal representative.

Foreign citizens shall enclose the following documents with the application:
- valid travel document (the period of validity of the travel document should exceed that of the visa's by three months);
- colour photo 35x45 mm;
- supporting documents that prove:
  - the purpose of the journey to the Republic of Croatia,
  - ensured accommodation,
  - means of subsistence to cover their stay in the Republic of Croatia and the return to their country of origin or to a third country have been provided,
  - means of transport and their intention to return to their country of origin or to a third country,
  - travel health insurance.

— VISA INFORMATION
All information related to visa requirements, fees, the list of countries whose citizens require visa for Croatia as well as the Visa application form can be found at the web page of the Ministry of Foreign and European Affairs: http://www.mvep.hr/en/diplomatic-directory/diplomatic-missions-and-consular-offices-of-croatia/

///
Note: Information on this web site is liable to change, therefore additional information should be sought out at the nearest Croatian diplomatic mission/consular office before travelling.
Requirements for Temporary Stay

ADDRESS REGISTRATION
Hotels, Student Dormitories Ivan Goran Kovačić and Kampus (Trsat) register their foreign guests with the Primorsko-Goranska County Police Administration. Foreign citizens (except EU, Iceland, Liechtenstein, Norway and Switzerland citizens) staying at an apartment should register their address or change of address in person at the nearest Police Station of the Primorsko-Goranska County Police Administration within forty-eight hours upon arrival (weekends excluded).

There is a simple form to fill (Form 8A: Registration and cancellation of residence or registration of change of address), and the foreign citizen gets a receipt. If he/she changes the address or leaves the country during the period of 90 days and comes back again, he/she has to repeat the procedure.

Documents needed for the address registration:
- passport (original and a copy),
- form issued at the Primorsko-Goranska County Police Administration,
- a valid Croatian Identity Card of the landlord/landlady who legally owns the apartment (if a foreign citizen has already rented an apartment),
- four copies of the Tenancy contract and four copies of the Proprietor’s certificate for the rented apartment (notarized by a notary public).

SHORT-TERM STAY / STAY OF UP TO 90 DAYS, WITH OR WITHOUT VISA
Foreign citizens who are not obligated to possess a visa to enter the Republic of Croatia may stay in the Republic of Croatia for a maximum of 90 days within a period of 6 months, starting from the day of their first entry.

TEMPORARY STAY PERMIT
The students (holders of a scholarship within the following programmes: Erasmus, Erasmus Mundus, CEEPUS, bilateral exchange) apply for the FIRST TEMPORARY STAY PERMIT in person at a local police administration or a police station in Croatia (check the Article 4.2.1 for the addresses).

EU citizens and citizens of Iceland, Liechtenstein, Norway and Switzerland need to apply for a residence permit in person at the Primorsko-Goranska County Police Administration within 3 months upon arrival to the Republic of Croatia.

The following documents should be enclosed with the application for the first temporary stay permit:
- the application for the issuance of his/her first temporary stay permit (Form 1a *1)
- 2 colour photographs, 35 x 45 mm;
- valid travel document (original and copy);
- official confirmation of residence (lease contract or statement of apartment/house owner authorized and verified residence
by a notary public and proof of ownership of apartment or sales contract or contract of gift;
- official confirmation of insurance (original and copy of the health insurance policy);
- official confirmation of subsistence means (certificate of employment with amount of income or other proof of secured means for subsistence in the Republic of Croatia. Proof of secured means of support attached to the request must be in the name of the foreigner, immediate family member or joint household family member in the amount of 1,000.00 HRK - original and copy not older than 6 months);
- proof of the reasons for temporary stay (Erasmus students shall receive a written confirmation by the University of Rijeka proving their status of Erasmus exchange students);
- clearance certificate (not required for the citizens of EU, Island, Liechtenstein, Norway and Switzerland) issued by the state of a foreign citizen’s nationality, or by the state in which he/she has permanent residence, dated no more than 6 months prior to its issuance, translated to Croatian by an official court interpreter (only enclosed with the first temporary stay application) and
- 240 HRK for the issuance of residence permit.

The documents that are being enclosed with the application must be original documents or certified copies. Documents written in a foreign language must be filed together with the certified Croatian translation and certified in line with specific provisions.

The documents should be dated no more than 6 months prior to their delivery.

If the application has been positively decided, the foreign citizen concerned shall be issued a temporary stay permit in a form of a sticker in his/her travel document. The applicant should consult the Police Station where he/she applied for the temporary stay permit when the approval will be issued.

The approval for the first temporary stay, that is, the renewal of the temporary stay permit shall be valid for the period of up to 1 year. The application for the temporary stay permit renewal shall be submitted to a police administration or a police station no later than 30 days before the existing temporary stay permit expires. In case the foreign citizen concerned fails to apply for the temporary stay permit extension, he/she shall be charged a fine.

Ministry of Interior
Primorsko-Goranska County
Police Administration
www.mup.hr

Rijeka
Department for foreign citizens
Rijeka Police Station
Trg žrtava fašizma 3
HR-51000 Rijeka
Tel: +385 (0)51 430 333

Opatija
Department for foreign citizens
Opatija Police Station
Poginulih hrvatskih branitelja 1
HR-51410 Opatija
Tel: +385 (0)51 710 111 / 710 039
## Consular Offices in Rijeka and Opatija

<table>
<thead>
<tr>
<th>Country</th>
<th>Address</th>
<th>Phone Numbers</th>
<th>Fax Numbers</th>
<th>Working Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Republic of Finland</td>
<td>Kumičićeva 13</td>
<td>+385 (0)51 218 756; 686 301</td>
<td>+385 (0)51 218 764</td>
<td>09.00-13.00</td>
</tr>
<tr>
<td>Federal Republic of Germany</td>
<td>Riva 20</td>
<td>+385 (0)51 337 420/337 421</td>
<td>+385 (0)51 337 361</td>
<td>09.00-12.00</td>
</tr>
<tr>
<td>The Republic of Hungary</td>
<td>Riva Bodulji 1/IV</td>
<td>+385 (0)51 213 494</td>
<td>+385 (0)51 331 614</td>
<td>Tue, Thu 11.00-13.00</td>
</tr>
<tr>
<td>The Republic of Serbia</td>
<td>Erazma Barčića 9</td>
<td>+385 (0)51 335 820/335 831</td>
<td>+385 (0)51 335 831</td>
<td>09.00-13.00</td>
</tr>
<tr>
<td>The Republic of Chile</td>
<td>Trg Ivana Koblera 2</td>
<td>+385 (0)51 212 420</td>
<td>+385 (0)51 212 424</td>
<td>07.00 - 15.00</td>
</tr>
<tr>
<td>The Kingdom of Norway</td>
<td>Žrtava fašizma 2/II</td>
<td>+385 (0)51 335 827/335 831</td>
<td>+385 (0)51 213 549</td>
<td>08.00-11.00</td>
</tr>
<tr>
<td>The Kingdom of Sweden</td>
<td>Riva 20</td>
<td>+385 (0)51 212 287</td>
<td>+385 (0)51 211 014</td>
<td>12.00 - 13.30</td>
</tr>
<tr>
<td>The Kingdom of the Netherlands</td>
<td>Ulica 9, L rujna 11</td>
<td>+385 (0)51 271 977</td>
<td>+385 (0)51 271 996</td>
<td>09.00 - 15.00</td>
</tr>
<tr>
<td>The Republic of Austria</td>
<td>Stipana Konzula Istranina 2</td>
<td>+385 (0)51 338 554</td>
<td>+385 (0)51 338 554</td>
<td>09.00-15.00</td>
</tr>
<tr>
<td>The Kingdom of Hungary</td>
<td>Riva Bodulji 1/IV</td>
<td>+385 (0)51 213 494</td>
<td>+385 (0)51 331 614</td>
<td>Tue, Thu 11.00-13.00</td>
</tr>
<tr>
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<td>Erazma Barčića 9</td>
<td>+385 (0)51 335 820/335 831</td>
<td>+385 (0)51 335 831</td>
<td>09.00-13.00</td>
</tr>
<tr>
<td>The Republic of Macedonia</td>
<td>Trg braće Mažuranića 10</td>
<td>+385 (0)51 218 756; 686 301</td>
<td>+385 (0)51 218 764</td>
<td>09.00-13.00</td>
</tr>
<tr>
<td>The Republic of Norway</td>
<td>Žrtava fašizma 2/II</td>
<td>+385 (0)51 212 420</td>
<td>+385 (0)51 212 424</td>
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<td>09.00-13.00</td>
</tr>
<tr>
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<td>Trg braće Mažuranića 10</td>
<td>+385 (0)51 218 756; 686 301</td>
<td>+385 (0)51 218 764</td>
<td>09.00-13.00</td>
</tr>
</tbody>
</table>
Health Insurance

All foreign students must have health insurance during their stay in Croatia. The best option is to enrol in an insurance plan in the home country that covers one’s stay in Croatia. They may use international health insurance from their home country or choose to be insured at the health insurance company of their choice.

EU citizens and citizens of Iceland, Liechtenstein, Norway and Switzerland may apply for the European Health Insurance Card (or EHIC) at the health service institute in their own country, before departure for Croatia.

The European Health Insurance Card is issued free of charge and allows anyone who is insured by or covered by a statutory social security scheme of the EU to receive medical treatment in another member state for free or at a reduced cost, if that treatment becomes necessary during their visit. It will cover you for treatment that is needed to allow you to continue your stay until your planned return. The EHIC is not an alternative to travel insurance. It will not cover any private medical healthcare. Therefore, it is advisable to have both an EHIC and a valid private travel insurance policy.
How to Arrive to Rijeka

— BY TRAIN
You can reach Rijeka from Zagreb, the capital of Croatia, in less than 3 hours. The quickest means of rail transport is the Inter City train from Zagreb to Rijeka twice a day. There are also direct trains daily to Rijeka from Ljubljana, Budapest, Munich and Vienna. It is very complicated to reach Rijeka by rail from the southern parts of Croatia.

Train station - Rijeka
Trg kralja Tomislava 1
HR - 51000 Rijeka
Tel: +385 (0)51 213 333 / Info tel: +385 9830
www.hznet.hr

— BY AIR
The Rijeka Airport is situated on the island of Krk which is connected to the mainland by the Krk Bridge. The airport is about 27 km from Rijeka’s city centre. It takes approximately 45 minutes to reach the city of Rijeka by bus, which is provided by the Croatian national airline company, Croatia Airlines. Please check the website www.rijeka-airport.hr for information on available flights.

However, there are several airports that can be reached relatively easily from Rijeka. Zagreb Airport (175 km from Rijeka) offers flights to all major cities in Europe (Paris, London, Amsterdam, Zurich, Frankfurt, Brussels, Düsseldorf, Berlin, Prague, Vienna, Munich, Sarajevo, Skopje, and Mostar), as well as to many other cities (via Frankfurt). It is also possible to take a direct bus from/to Zagreb Airport to/from Rijeka every afternoon. It takes 2 hours to reach Rijeka by bus and the buses are generally comfortable.

Other airports close to Rijeka are: Brnik (Ljubljana, Slovenia) (138 km from Rijeka), Ronchi dei Legionari (Trieste, Italy) (112 km from Rijeka), Pula (97 km from Rijeka) and Marco Polo (Venice, Italy) (223 km from Rijeka).

— BY COACH
AUTOTRANS offers regular international bus services between towns and tourist centres of the Republic of Croatia and major cities in Italy, Switzerland, Germany, Belgium, the Netherlands, Austria, France,
Great Britain, all neighbouring countries, and seasonally with the Czech Republic, Slovakia and Hungary.

Central Coach Station Rijeka & AUTOTRANS
Žabica 1
Info Tel: +385 (0)51 660 360
Fax: +385 (0)51 211 988
www.autotrans.hr
autotrans@ri.tel.hr

— HOW TO GET TO OPATIJA
Once you are in Rijeka, it is fairly easy to reach Opatija. There is a local bus service (bus line 32) operating to Opatija from Rijeka’s Jelačić Square approximately every 20 minutes.
University Student Dormitories -
Accommodation and Living

— HOUSING SERVICES FOR STUDENTS

Student centre Rijeka encompasses two student dormitories: student dormitory Ivan Goran Kovačić and a new student dormitory on University Kampus (Trsat).

Life in accommodation facilities of Student centre Rijeka is organized according to the needs and demands of students. It includes adequate standards of living and eating. Students can satisfy their cultural and sports needs and live in a safe environment.

Student dormitory Ivan Goran Kovačić offers accommodation for full-time students, students in framework of international exchange and mobility, student on internship and full-time students who are victims of tragic accident of larger scale. The dormitory consists of five buildings. Total capacity of student dormitory Ivan Goran Kovačić is 649 beds for students, 8 apartments and 5 double rooms for visiting professors and students. In student dormitory there are: laundry room with equipment for glazing, classroom, computer room, a restaurant Mini, kitchenette and bathroom on each floor, small gym, two sports fields and terrace. All rooms have free Internet access.

Total capacity of student dormitory on University Kampus is 754 beds for students, 24 apartments for professors and 10 rooms adapted for persons with disabilities. In student dormitory on University Kampus there are: laundry room with equipment for glazing, classroom, big computer room, gym, fitness room, a restaurant, pizzeria, coffee bar and so on. All rooms have free Internet access.

Student Dormitory
Ivan Goran Kovačić
Franje Čandeka 4
51000 Rijeka
Tel. fax: +385 (0)51 672 422
scri.uniri@scri.hr

Student Dormitory
Trsat
Radmile Matejčić 5
51000 Rijeka
Tel. +385 (0)51 584 530
scri.uniri@scri.hr
HOTELS AND HOSTELS
Hotel accommodation in the region is quite expensive (€50/day and more). The International Relations Office at the University of Rijeka can assist you with finding accommodation.

The Youth Hostel Rijeka, a beautiful 19th century villa, is located in a beautiful residential area (called Pećine) just overlooking the Adriatic Sea. It is only a 15-minute walk from the city centre, but the local bus stops just in front of the Hostel. The capacity is limited (61 beds) and advanced booking is highly recommended. Erasmus students are entitled to a 20% discount of Hostel prices. Facilities include reception (0-24h), restaurant, TV room, seminar room, Internet access, and a tourist info point, vending machines with cold and warm drinks.

Hostel Dharma promotes holistic tourism and focuses on the holistic system integrating body, mind and spirit to create balanced, self-renewing and sustainable tourism and the relationship between man, building and the environment, combined with the natural cycles of the area. Dharma hostel services include sleeping arrangements, various forms of active vacations (yoga, anti-stress techniques, meditation, outings, etc.) and healthy vegetarian cuisine.
<table>
<thead>
<tr>
<th>Hotel Name</th>
<th>Address</th>
<th>City</th>
<th>Phone Number</th>
<th>Email Address</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grand Hotel Bonavia</td>
<td>Dolac 4, 51000 Rijeka</td>
<td></td>
<td>+385 (0)51 357 100</td>
<td><a href="mailto:bonavia@bonavia.hr">bonavia@bonavia.hr</a></td>
<td><a href="http://www.bonavia.hr">www.bonavia.hr</a></td>
</tr>
<tr>
<td>Hostel Dharma</td>
<td>Spinčićeva 2, 51000 Rijeka</td>
<td></td>
<td>+385 (0)51 562 108</td>
<td><a href="mailto:info@dharmahostels.com">info@dharmahostels.com</a></td>
<td></td>
</tr>
<tr>
<td>Studio Apartment Dux</td>
<td>Erazma Barčića 11, 51000 Rijeka</td>
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<td><a href="http://www.apartment-rijeka.eu">www.apartment-rijeka.eu</a></td>
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<td>Art Rijeka</td>
<td>Senjskih uskoka 1, 51000 Rijeka</td>
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<td><a href="http://www.hostelsclub.com/hostel-hr-23419">www.hostelsclub.com/hostel-hr-23419</a></td>
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<tr>
<td>Hostel Accadi</td>
<td>Žabica 5, 51000 Rijeka</td>
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<td><a href="http://www.hostelsclub.com/hostel-hr-26115">www.hostelsclub.com/hostel-hr-26115</a></td>
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<tr>
<td>Prenoćište Kantrida</td>
<td><a href="http://www.stm.hr">www.stm.hr</a>, <a href="mailto:marina@stm.hr">marina@stm.hr</a></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hotel Jadran</td>
<td>Šetalište XII. divizije 46, 51000 Rijeka</td>
<td></td>
<td>+385 (0)51 216 600</td>
<td><a href="mailto:jadran@jadran-hoteli.hr">jadran@jadran-hoteli.hr</a></td>
<td><a href="http://www.jadran-hoteli.hr">www.jadran-hoteli.hr</a></td>
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<tr>
<td>Guesthouse 1 Rijeka</td>
<td>Korzo 22, 51000 Rijeka</td>
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<td><a href="http://www.guesthouserijekacentre.hostel.com">www.guesthouserijekacentre.hostel.com</a></td>
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<tr>
<td>Guesthouse 2 Rijeka</td>
<td>Demetrova 6, 51000 Rijeka</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Hotel Continental</td>
<td>Šetalište Andrije Kačića-Miošića 51000 Rijeka</td>
<td></td>
<td>+385 (0)51 372 008</td>
<td><a href="mailto:kontinental@jadran-hoteli.hr">kontinental@jadran-hoteli.hr</a></td>
<td><a href="http://www.jadran-hoteli.hr">www.jadran-hoteli.hr</a></td>
</tr>
<tr>
<td>The Youth Hostel Rijeka</td>
<td>Šetalište XII. divizije 23, 51000 Rijeka</td>
<td></td>
<td>+385 (0)51 406 420</td>
<td>hfhs.hr</td>
<td><a href="http://www.hfhs.hr">www.hfhs.hr</a></td>
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<tr>
<td>Hostel Ana</td>
<td>Riva Boduli 7, 51000 Rijeka</td>
<td></td>
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<td><a href="http://www.facebook.com/HostelAnaRijeka">www.facebook.com/HostelAnaRijeka</a></td>
</tr>
</tbody>
</table>
PRIVATE HOUSING

Private housing (individual rental of apartments) is quite popular in the region. University Accommodation Agency will assist you in finding appropriate private accommodation. Please consult the websites: www.ssa.uniri.hr/en/ and www.facebook.com/ssauniri or contact +385 (0)91 529 7191, +385 (0)91 366 9888, ikastrapeli@uniri.hr, lpanjkovic@uniri.hr.

Also, members of the Erasmus Student Network (ESN Rijeka) and your Erasmus buddies will assist you in finding the appropriate apartment.

Expected prices for accommodation are as follow:

- room (at a landlord’s) - €150 - €200 per month
- flatlet - €250 - €400 per month

Prices vary according to the size of the apartment, provision of central heating facilities, the location, overall comfort, etc. Overhead expenses are sometimes included in the price, and are sometimes paid by the consumer. Payment is expected at the beginning of the month, while some landlords request payment for several months in advance.

The easiest way to rent a room or a flat is to run an advert in a newspaper or in the classified ads e.g. Butiga, Burza (free of charge) and Novi List (paid).

The best time for apartment hunting is August and the beginning of September, as well as in between semesters (February). The end of September and October are the worst periods for apartment searching because many students are searching at that time, thus prices are higher and it is more difficult to find good value for money. The end of September and October are the worst periods for the search because many students are searching at that time, thus prices are higher and it is more difficult to find good value for money.
— STUDENT IDENTITY CARD (X-CARD)

Erasmus students at the University of Rijeka are entitled to hold a student identity card (X-card) during their stay in Rijeka. It enables them to eat in students’ cafeterias and restaurants at a reduced price. It proves a student’s status and may also be used to get a discount for some tickets and services.

Faculties provide students with identity cards (X-cards). Upon arrival to Rijeka, Erasmus students should contact their faculties in this regard. In order to obtain the X-card students have to apply for the personal identification number (OIB in Croatian) at the Tax Department (Riva 2, Rijeka). They need to fill in the form which they will receive there and bring the original and a copy of their passport. The Tax Department will issue the OIB number the same day.

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Subsidized meals in student restaurants in Rijeka
- where to use X card:
  Restaurant “Kampus” Radmile Matejčić 5
  Restaurant “Indeks” Krešimirova ul. 18
  Restaurant “Mini” Čandekova ul. 4

---

For all student restaurants and coffee shops, follow the link provided bellow:
http://www.scri.uniri.hr/prehrana.html

— LIVING EXPENSES

Taking into consideration all the information given, monthly living expenses should be approximately € 400 (€ 150 for accommodation plus overheads, € 200 for food, € 20 for public transport). However, much depends on one’s own lifestyle and chosen accommodation. The following prices are merely a ballpark estimate intended for orientation:

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<thead>
<tr>
<th>Item</th>
<th>Price</th>
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<tr>
<td>Bread</td>
<td>8 kn</td>
<td>€ 1.06</td>
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<tr>
<td>Beer (bar)</td>
<td>15 kn</td>
<td>€ 2.0</td>
</tr>
<tr>
<td>Coffee</td>
<td>8 kn</td>
<td>€ 1.06</td>
</tr>
<tr>
<td>Coke (bar)</td>
<td>15 kn</td>
<td>€ 2.0</td>
</tr>
<tr>
<td>Hamburger</td>
<td>15 kn</td>
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<td>Pizza</td>
<td>35 kn</td>
<td>€ 4.65</td>
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